

CADET SGT JOB SPECIFICATION

Job Title: Cdt Sgt

Responsible to: Cdt FS/CWO

Main Responsibilities and Activities Performed by a Fully Trained Cdt Sgt.	Knowledge, Skills and Attitudes Required
1. Perform the responsibilities and activities of a Cdt Sgt.	As for Cdt Cpl (See Annex A).
2. Manage and control a Flt of cadets under his/her direct supervision.	2.1 Be able to instruct Second Class Cadets in drill to First Class Cadet examination standard. 2.2 Show competence in the command of a Flight in foot drill. 2.3 Possess written and oral communication skills sufficient to be clearly understood.
3. Assist the Sqn staff in the management of the Sqn and development of junior cadets and NCOs.	3.1 Be able to give and receive constructive feedback on performance. 3.2 Know and apply the principles of Functional Leadership.
4. Participate in the planning and organisation of Sqn activities.	4.1 Be able to apply problem solving techniques to specified problems. 4.2 Know and apply principles of appreciation, planning, briefing and control in execution. 4.3 Possess written and oral communication skills sufficient to be clearly understood.
5. Be able to recognise potential welfare problems.	5.1 Be aware of potential welfare problems and take the appropriate course of action.
6. Possess a general Service knowledge of the ATC.	6.1 Be aware of, and promote, cadet opportunities and the appropriate sources of information. 6.2 Have a knowledge of the structure of own Wg and Region.